

Memo

To: All HFN Physicians
From: Charles Brewer, President & CEO
Date: February 2, 2010
Re: Physician Extenders

Effective July 1, 2010 HFN will begin processing claims for physician extenders in the same manner as Medicare. If a physician extender performs a service, that service should be billed by that extender using his/her provider identification information. Heretofore, we allowed the extender to bill using the supervising physician's provider identification information. The physician extender services will be paid according to Medicare guidelines.

One implication of this is that all physician extenders must be credentialed. You must fill out an application for each/every extender in your office. The completed applications will then be reviewed by our Credentials Committee. Our policies for credentialing extenders are contained in The Credentials Program Policies and Procedures Manual which is located on our website at www.hfni.com.

Please be advised that just as it is your responsibility to inform HFN of additions/changes to the physician(s) in your office, it is also your responsibility to give us the credentials information for your extenders and to keep that information current.

You should contact Jenny Caillouet at (850) 438-4487 to receive applications for your extenders. We have allowed five month lead time for the applications to be completed and processed. As stated previously, for dates of service July 1, 2010 and beyond, physician extender claims will be processed in the same manner as traditional Medicare.

Your usual cooperation is appreciated.